

**Lake Land College  
Board of Trustees  
District No. 517**



Decennial Committee on Local Government Efficiencies Meeting  
Board and Administration Center, Room 011  
Mattoon, IL  
May 17, 2023

**Minutes**

**Call to Order.**

Chair Cadwell called the meeting of the Lake Land College Decennial Committee on Local Government Efficiencies to order at 3:39 p.m. in room 011 of the Board & Administration Center, Mattoon, IL.

**Roll Call of Committee Members.**

**Members Physically Present:**

- Trustees Mr. Gary Cadwell, Chair; Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm, Secretary; Mr. Mike Sullivan; Ms. Denise Walk; Mr. Thomas Wright, Vice-Chair.
- Dr. Jonathan Bullock, President
- Dr. Valerie Lynch, Vice President for Student Services
- Mr. Greg Nuxoll, Vice President for Business Services

**Members Absent:** Student Trustee Ms. Jacqueline Schertz.

**Other Members Participating via Telephonic or Electronic Means:** None.

**Others Present:** Dr. Ikemefuna Nwosu, Vice President for Academic Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Seirra Laughunn, Executive Assistant to the President's Office; Mr. Scott Rawlings, Director of Physical Plant and Mr. Gordon Schweitzer, Performance Contracting Engineer at Control Technology and Solutions Group (CTS Group) – a Veregy company.

**Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

## **Non-Action Items.**

### **Purpose of 2023-2024 Decennial Committee on Local Government Efficiency and Announcement of Committee Charge.**

Chair Cadwell announced the 2023 Decennial Committee on Local Government Efficiency charge will be to:

- Study the College's governing statutes and processes for accountability and transparency;
- Study the College's existing intergovernmental agreements, shared services and partnerships; and
- Study the College's energy savings and efficiencies for a sustainable campus environment.

Chair Cadwell asked if any Committee member had any concerns with this charge statement. There were no expressed concerns.

### **Review of the College's Governing Statutes, Accountability and Transparency.**

Trustees heard a presentation from Ms. Jean Anne Highland, Chief of Staff, regarding the governing statutes, accountability and transparency efforts by the College. She highlighted how the College is governed at the local level through Board of Trustees oversight, at the state level by various entities such as the Illinois Community College Board (ICCB), Illinois Board of Higher Education (IBHE), and the Capital Development Board (CDB), and at the federal level by various agencies such as the Higher Learning Commission (HLC) and the U.S. Department of Education. Ms. Highland facilitated discussions on the various laws and required audits that support the College's accountability and transparency such as the annual financial audit, audits for various programs, and the numerous reporting requirements to the state per the Illinois Community College Act. These discussions also included a review of the College's Board Policy Manual which supports how we govern ourselves and aligns with the Illinois Community College Act and other relevant education statutes. Ms. Highland noted the College's Policy manual is much more extensive than many colleges, with the Policy Manual having almost 600 pages. Ms. Highland pointed out how the College provides the Policy Manual to the public through the College's website as well as publicly posting our annual budget, campus facilities master plan, strategic plans and metrics for institutional effectiveness and student success.

Committee members agreed the College is already subject to extensive statutes and accountability measures and the Committee no longer needs to discuss this issue as part of the 2023 Decennial Committee meetings.

### **Existing Intergovernmental Agreements, Shared Service and Partnerships.**

Trustees heard a presentation from President Bullock on the College's numerous existing intergovernmental agreements (IGA), shared services and partnership agreements to improve efficiencies, highlighting them by unit. Committee members learned there are intergovernmental agreements, shared services and/or partnerships for efficiencies in various departments as follows:

- President's Office - Police Department, Institutional Effectiveness, Department of Corrections, Workforce Solutions and Community Education.
  - Mutual Aid Agreements with the Coles County Sheriff's Office and the Mattoon Police Department. (Police)
  - 911/LEADS system – One of six agencies pooling funds and resources for the radio towers, 911 dispatch and the integrated LEADS computer system for law enforcement. (Police)
  - Mobile Training Unit (MTU) Area 13 partnership enables several area law enforcement units to pool funds and resources to secure timely and appropriate training opportunities throughout the year. (Police)
  - ICCB shared service agreement for required reporting to federal agencies and IPEDS. (Institutional Effectiveness)
  - Illinois Department of Corrections (IDOC) partnership agreement to provide educational opportunities at 23 adult correctional facilities. (DOC)
  - Illinois Department of Juvenile Justice (IDJJ) partnership agreement to provide educational opportunities at two juvenile correctional facilities. (DOC)
  - Effingham Regional Career Academy IGA to partner on vocational and technical training with 14 Unit School Districts and 1 private school system. (Workforce Solutions)
  - Pathways IGA with ROE#3 and ROE#11 regarding TAOEP grant. (Workforce Solutions)
  - IDOC IGA to provide CPR training to correctional staff. (Workforce Solutions)
  - Illinois Department of Transportation (IDOT) IGA for the Highway Construction Careers Training Program. (Workforce Solutions)
  
- Academic Services - Seven Academic Divisions, Academic Operations and Library Services.
  - IDOT IGA for the Quality Management Training Program.
  - Transfer Agreements - transfer articulation agreements with 20 senior institutions to facilitate seamless transfer.
  - 30 Dual Credit Agreements with High School Districts/Other entities.
  - Early Childhood Access Consortium for Equity Act.
  - Pipeline for the Advancement of the Healthcare Workforce (PATH).
  - Transfer Back – Credential Partnership with Eastern Illinois University.
  - Medical Assisting Program Partnership with Sarah Bush for employees who are Certified Nursing Assistants.
  - Emergency Medical Services Program Partnership - provides Emergency Medical Services courses in collaboration with Sarah Bush.

- Saluki Step Ahead Online Program IGA Partnership with SIUC.
- Illinois Heartland Library System (IHLS) – consortium to circulate and interlibrary loan library materials.
- ILLINET/OCLC Services Program – Partnership with the Illinois State Library to use OCLC’s WorldShare cataloging system and to use their world-wide interlibrary loan.
- Consortium of Academic and Research Libraries in Illinois (CARLI) –A Governing Member of the U of I managed entity with a separate contract for database purchases.
  
- Student Services - Academic Counseling, Athletics, Financial Aid & Veteran Services, Marketing & Public Relations, Career Services, Admissions, Student Life, TRIO, and College Nurse.
  - RISE Behavioral in Tuscola – Provide mental health support to individuals who need emotional support or who have been diagnosed with mental illness. (Counseling)
  - Heartland Human Services in Effingham – Provide mental health support and substance abuse treatment to individuals in the Effingham area. (Counseling)
  - Life Links in Mattoon – Provide crisis intervention, mental health support, substance abuse disorder treatment and community support services in the Mattoon area. (Counseling)
  - IGAs with 8 CUSDs, ROE#3, EIEFES, Indiana State University, ISAC, U of I and SIUE to provide various support services to TRIO. (TRIO)
  
- Business Services - Information Systems & Services, Accounting, Human Resources, Physical Plant, Bookstore, Print & Mail Services.
  - Illinois Community Colleges Online (ILLCO) – Lake Land oversees the consortium of Illinois community colleges working together to provide leadership, facilitate collaboration and share resources in online and technology-enhanced education. (ISS)
  - National Student Clearinghouse consortium. (ISS)
  - Multi-State Information Sharing and Analysis Center (MS-ISAC) - a CISA-supported collaboration with the Center for Internet Security designed to serve as the central cybersecurity resource for the nation's State, Local, Territorial, Tribal (SLTT) governments. (ISS)
  - Ellucian Iowa Lakes Consortium provides a business partnership with users of Datatel Colleague. (ISS)
  - Illinois Debt Recovery Offset Portal (IDROP) to recover debt through tax refunds. (Accounting)
  - Online Course Exchange (OCE) through ILCCO. (Library)

Committee members agreed the College already has numerous IGA’s, shared services and partnerships to support efficiencies and the Committee no longer needs to discuss this issue as part of the 2023 Decennial Committee meetings.

**Energy Savings and Efficiencies of a Sustainable Campus.**

Trustees heard a presentation from Mr. Gordon Schweitzer, Performance Contracting Engineer at Control Technology and Solutions Group (CTS Group) – a Veregy company, regarding the College’s numerous efforts over the past 10 years to be as energy efficient as possible. He highlighted the College’s solar power installations, geothermal expansion, back up-generator installation, and improvements to the HVAC and healthy building design through the installation of air quality control and air quality sensors. Mr. Schweitzer also highlighted how the College has done a good job of ensuring systems are maintained for long term performance. Committee members reviewed the College’s realized energy savings since 2009 based on the various projects. Mr. Schweitzer highlighted how the College and the CTS group have partnered to secure various state and federal energy efficiency incentives to support the cost for the various projects. Mr. Schweitzer said the College has been a leader in this field and that other businesses or organizations in the region have asked to model some of our energy savings strategies. He provided photos of the various buildings on the main campus that have had solar panels installed and said this could be expanded in the future as there is significant more roof and/or land space for installation.

Mr. Scott Rawlings, Director of Physical Plant, displayed how he has 24/7 access to electronically monitor the College’s various energy and air quality systems and trouble shoot as needed for maximum energy efficiency. He also displayed how he will receive alerts to his cell phone if a system is not working properly. He said that even though the College has added several new buildings over the past ten years the College’s total energy bill has not increased as a result of the various efforts to install energy efficient systems and the geothermal expansion.

Committee agreed to meet again on Thursday, June 8, 2023, to continue discussion on energy savings and efficiencies of a sustainable campus and consider future initiatives to further enhance and/or expand these efficiencies.

**Adjournment.**

Trustee Sullivan moved and Trustee Reynolds seconded to adjourn the meeting at 4:34 p.m.  
**Motion carried by unanimous voice vote approval.**

Approved by:

/s/Gary Cadwell  
Board Chair

/s/Dave Storm  
Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.  
[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)